



VERKA

GURU NANAK DEV UNIVERSITY COLLEGE**VERKA -143501 AMRITSAR****(Post graduate, Multi-faculty, Co-educational)**

Recognized under 2F & 12B Act of UGC (MHRD)



GURU NANAK DEV UNIVERSITY COLLEGE VERKA	
DISPATCH NO :	13249/VERKA
DATE :	6-3-2025
SIGNATURE :	

The Quotation must be sent in a sealed cover super-scribed with our reference number and due date of opening, failing which the Quotation will be rendered invalid.

NOTICE INVITING QUOTATION

Quotations are invited for the supply of following items as per given specifications through "Indian Registered Post Only" in a sealed cover super-scribed: "Quotation for the supply of Printer, Digicam, External HDD, Pen Drive and Laptop". The quotations should reach the Office of OSD, Guru Nanak Dev University College, Verka, Amritsar, Near DAV International School, Verka Bypass Punjab PIN 143501, latest by **20.03.2025 upto 3.00 pm**

Sr. No.	Item Name with specifications	Quantity	Price per Unit	Amount
1.	HP Smart Tank 585 All in One Printer (Print, Scan, Copy, Wi-Fi) 01 yr warranty	01 Pc		
2.	Canon Digicam IXUS 285, 01 yr warranty	01 Pc		
3.	WD Elements 2TB external HDD, 02 yr warranty	01 Pc		
4.	HP 128GB 3.2 metal body Pen drive, 02 yr warranty	01 Pc		
5.	HP Pavillion X360 Laptop, Core i7 13 th Gen, 16GB DDR4 RAM, 512GB SSD, Ms win 11 Home, MS Office Home & Student 2021, FPR, Backlit keypad, 14" FHD Touch screen, 5MP Camera, Gold Color, 01 yr warranty	01 Pc		

Note:

1. Validity of quoted rates should be for 60 days.
2. Rates should be For Guru Nanak Dev University College Verka, Amritsar
3. Only Bill payment will be made in INR after successful installation.
4. No advance payment will be made in any case.
5. Final quoted rates should be inclusive of all taxes, duties and levies.
6. Quotations received within the due date will only be entertained.
7. The institutional discount should be mentioned clearly.

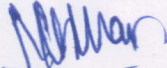


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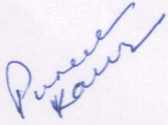
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8. The Purchase Committee reserves the rights to reject any of the quotation without assigning any reasons.
9. The supplier/Firm must have a valid GST registration number.
10. If the due date falls on a holiday, then the quotation will be received on the next working day.
11. The warranty period should be clearly mentioned on the warranty certificate/document.
12. Authorized signatory should sign on all the pages. Quotation without authorized signatures or seal of the firm shall be rejected.
13. The University reserves the rights to cancel the order if it is found at any later stage that the supply is not being made as per specification & satisfaction and the payment shall not be made for the received goods.


Dr. Manjit Kaur
Project Director

Date:06.03.2025


Mrs. Puneet Randhawa

Asst. Prof. Incharge
Officer On Special Duty
Guru Nanak Dev University College
Verka (Amritsar)