GURU NANAK DEV UNIVERSITY, AMRITSAR

Advt. No. _____   Name of the Candidate : _____

Score card performa/Guidelines for the post of Director Youth Welfare in the University

The Distribution of 100 Points will be as follows:

Sr. No.	Category
A)	Academic Background (20%)
B)	Experience = (10%) (2 Points per year for experience over and above 5 years).
C)	Organisational Skills (30%)
D)	Assessment of Domain Knowledge (20%) (Assessment by the Experts)
E)	Interview Performance (20%) (Assessment by the Interview Board)

Score card Proforma (To be filled in by the Candidate)

Category (A)   Academic Background (20%):
Maximum 20 Points

S.N.	Examination	Category I	Category II	Points Claimed	Points Verified
		(>60%)	(>50% but< 60%)		
1.	Bachelor's degree *	5	3		
2.	Master's degree *	8	6		
3.	Ph.D.	5			
4.	University Gold Medalist in Master Degree	2			
* In the relevant subject					

Category (B)   Experience = (10%) (2 Points per year for experience over and above 5 years)
(Maximum 10 Points).

Sr. No.	Experience	Experience in years (over and above 5 years)	Points Claimed	Points Verified
1	2 Points per year for experience over and above 5 years			

Category (C)   Organisational Skills (30%)
(Maximum 100 Points)

Sr. No.	Category of Festival	Points per Festival	Points Claimed	Points Verified
1	International/SAARC recognized by AIU/Govt. of India	10		
2	Inter University/ All India Level/ National Level recognized by AIU/ Govt. of India	7.5		
3	Inter University Zonal Level	5		
4	Inter College/ University Level	2.5		

Points scored by a candidate out of maximum points of 100 will be converted to 30% weightage as per the formula given below:

$$\text{Formula} = \frac{\text{Points Secured} \times 30}{100}$$

Total of the Points Claimed : _____

Date :_____   Signature of the Candidate

Note   :

- **Marks claimed must be supported by documentary evidence attached with the application.**
- **No claim subsequently will be entertained.**
- **Wrong claiming of marks will lead to disqualification**
- **Please do not fill column of Verification**

All the applications received shall be scrutinized by a Screening Committee and a list of all the candidates fulfilling the minimum eligibility qualifications shall be prepared and points be awarded to all such candidates shall be calculated on the basis of the above criteria.

1. After allocation of points to all the eligible candidates, the Screening Committee will draw a list of all candidates indicating the points scored by them in descending order i.e. starting from the candidate getting the highest points (Minus the category A).

2. In case of tie in the points of two or more candidates, the candidates having the higher/ highest Points at the Master's level shall be ranked above the other (s).

3. For each first vacancy 6 candidates will be called for interview and assessment of Domain Knowledge according to Merit and 3 candidates for every additional vacancy. **In case the required number of applications are not received then the minimum number of applicants to be invited for interview shall be decided by the Vice- Chancellor.**

4. The Points awarded to the candidates during the process of screening of applications shall be used for selection process and in interview by the Selection Committee

5. The University shall display the criteria for short listing/screening of applications on its website.

6. In case of any dispute with regard to screening of applications, the decision of the University shall be final.

*****