Department of Microbiology
Guru Nanak Dev University

Department of Microbiology
Diary No. 2260 /Micro
Dated 16/01/26 .....
Signature NS .....

NOTICE INVITING QUOTATIONS

Subject: Sealed quotations for providing laptop bags includes badge, pen and diaries for the conference organized by the Department of Microbiology.

Specifications	Quantity
Laptops bag (suitcase style), materials leather, minimum dimensions 38 x 30 cm, pocket both side (under and outside pockets). The bag should Include one superior pen, one diary, and ID card with badge,	200 no.

Terms & Conditions

1. Sealed quotations should be addressed to The Head, Department of Microbiology, Guru Nanak Dev University, Amritsar-143005, and must reach this office by 21.01.2026 at 4:00 p.m. through Registered/Speed Post/Courier.

2. The envelope must be superscribed "Quotation for laptop bags".

3. Rates per day should be inclusive of all taxes, duties and levies in Indian Rupees F.O.R. Department of Microbiology, Guru Nanak Dev University, Amritsar-143005.

4. Rates should be written both in words and figures. The quotations should be written legibly and free from erasing and overwriting. Any corrections, if necessary, must be duly attested by the authorised signatory.

5. Only quotations received within the due date and time will be considered. Vendors cannot withdraw their offer once it is submitted. The vendor may quote the items that meet the requirements and specifications.

6. The Department of Microbiology, Guru Nanak Dev University, Amritsar-143005, reserves the right to accept/reject the offers.

Sukhraj Kaur
16/1/26

Head
Department of Microbiology
Guru Nanak Dev University

Head
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Amritsar (Punjab)-143005